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Memorandum: Projects In Progress, Latin American Project Planning Manual for Women In Development

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INNER OFFICE MEMORANDUM: PROJECTS IN PROGRESS

PROJECT: Latin American Project Planning Manual for Women in Development

PURPOSE: In response to needs expressed by Latin American women, a practical working manual is being prepared to assist in the design and development of projects which encourage the full and equal participation of women in the mainstream development efforts of their country.

AUDIENCE: Individuals and groups concerned with women and development projects.

LANGUAGE: Spanish

PROJECT

COORDINATOR: Vicky Mejia, Latin American Co-ordinator, IWTC

ORGANIZATIONAL
COLLABORATION:

PRODUCTION

DATE: June, 1979

DESCRIPTION: This manual is designed as both a workbook and an idea and reference guide to assist individuals and groups concerned with the promotion of a more participatory approach towards development efforts and in particular the inclusion of women in the planning, design and implementation of projects. Written in a simple, direct manner, this step-by-step guide presents an activity-oriented approach to project planning through the use of worksheets, checklists, case studies, and individual and group activities. Material for this manual has been extracted from available resources in the field of project development, both published and unpublished, and adapted to respond to the needs and realities of Latin American women. Frequent reference is made throughout the manual to research findings which have a bearing on the successful design and implementation of projects for women and development.

The first chapter provides a guide to project formulation including needs identification, information gathering, identification of possible problem areas and assessment of resources as well as other preparatory steps to insure the participation of the community, and in particular women, in project planning and design. The second chapter stresses the mobilization and utilization of resources other than financial to encourage and promote greater self-reliance and community control. The last two chapters deal with project presentation, proposal writing and funding sources.

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