1921

Students' Hand-Book (1921)

Y.W.C.A., Hollins College

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GREETINGS

The Young Women's Christian Association of Hollins College welcomes you to our school and assures you of our heartiest co-operation in all the interest of your school life.
THE CABINET AND COMMITTEE WORK

The Cabinet is essentially the Executive Committee of the Association. Its personnel consists of the president, vice-president, secretary, treasurer, and the heads of the departments. The Cabinet Commission consists of the Cabinet and chairmen of sub-committees.

The Cabinet represents every department of Association activity, and meets once a week. The Cabinet Commission meets once a month. It has the responsibility of initiating and carrying out the plans for the developing and strengthening of the Christian activities of the College and the spiritual life of every young woman student.

1. THE MEMBERSHIP DEPARTMENT.

Mary Wood Whitehurst, Chairman.

This department edits the handbook, presents the purpose, manages the membership campaign and endeavors to develop the membership into an efficient force.

Sub-Committees:
(a) Freshman Committee
   Ida Litton Major
(b) Blue Ridge & Conference Committee
   Helen Bunting

II. THE RELIGIOUS MEETINGS DEPARTMENT

Louise Cooper, Chairman

This department arranges for all regular and special services, through the following sub-committees:

(a) Program
(b) Music
(c) Poster
(d) Room

III. THE WORLD FELLOWSHIP DEPARTMENT

Thedora Madsen, Chairman

Through special meetings, mission study classes, and general education, this department promotes a spirit of world fellowship throughout the College.

Sub-Committees:
(a) Program
   Louise Cooper
(b) Music
   Elizabeth Kennedy
(c) Poster
   Mary Fauntleroy
(d) Room
   Agnes Saunders

IV. THE PUBLICITY DEPARTMENT

Louise Huger, Chairman

This department presents to the Association information collected in regard to the world, American, and State Association work, and other Religious and Philanthropic movements.

Sub-Committees:
(a) Library and Publications
(b) Poster

V. THE COMMUNITY SERVICE DEPARTMENT

Elizabeth Moon, Chairman

This department strives, through activities of friendliness and unselfishness, in the College and in the community, to put the principles of Christ into practice.
Sub-Committees:
(a) Leadership Elizabeth Murphy
(b) Community work Catherine James

VI. THE SOCIAL DEPARTMENT

Elizabeth Dowd, Chairman
This department aims, by social gatherings and the setting of high social standards, to create a wholesome social atmosphere, which shall permeate the whole student body.
Sub-Committees:
(a) Social Standards Susie McCutcheon
(b) Social Entertainments Emily Robertson

VII. THE FINANCE DEPARTMENT

Virginia McCoy, Chairman
This department collects the membership fees, prepares a budget of estimated expenses for the year, devises plans for raising special funds, and encourages systematic giving.

Y. W. C. A. ACTIVITIES

Weekly Meetings—Wednesday at 7:00 P. M., in the Chapel.
Morning Watch—Every Tuesday and Friday morning at the first triangle for breakfast in the Y. W. C. A. room. In the springtime this service is held out on the Bridge.
Annual Opening Reception.
White Gift Service.
Christmas Entertainment.
Christmas “Box” Party—An evening of packing boxes for the poor in the College vicinity.
Birthday parties each month.
Weekly Childrens’ Play Hour at Enon Baptist Church.

BLUE RIDGE CONFERENCE

Every year, early in June, a Y. W. C. A. Conference is held at Blue Ridge, N. C. Blue Ridge is a beautiful place, in the heart of the Blue Ridge Mountains, about eighteen miles from Asheville, N. C. Here southern students gather for ten glorious days of valuable instruction and wholesome good times.

This Conference is conducted by well-known Association workers and other Christian leaders. Intercourse with them is a source of great help and inspiration, not only for Y. W. C. A. work, but in one’s own personal life.

Hollins has now a lovely cottage with Virginia Medical College, beautifully located on the side of the mountain. The Hollins girls use it during the Y. W. C. A. Conference, and the Virginia Medical College boys during the Y. M. C. A. Conference following.

Last year the following girls attended this Y. W. C. A. Conference at Blue Ridge: Helen Bunting, Dorothy Payne, Elizabeth McCaw, Gertrude McDowell, May D. Bush, Rebecca Gresham, Emily Robertson, Margaret Jordon, Elizabeth Murfee, Anna Junkin, Alice Signago Florence Brown, Rene Massey, Sarah Geer, Dinny Rath, Miss Ida Sitler.

What are you going to get from Hollins?
What are you going to give in return?
WHY YOU SHOULD BELONG TO THE
Y. W. C. A.

(1) The Association is the only religious organization in College, and as such should have the support of every Christian student.

(2) The Association brings you into close fellowship with the other students.

(3) It will deepen your own spiritual life, and will afford you good training in Christian Work.

(4) It will present to you the deeper, truer meaning of Christianity.

(5) The Association cannot be a success without the co-operation of all Christian girls.

The Hollins Young Women’s Christian Association needs you.

How You Can Help the Association

(1) By attending Morning Watch and all regular meetings.

(2) By joining the Mission and Bible Study Classes.

(3) By prayer at all times.

(4) By being ever enthusiastic in all Y. W. C. A. work, and never discouraging a would-be worker by even so much as a glance.

“Whoever we are, we need to be loved; and friendship exacts a return.”

You are cordially invited to
attend the
Annual Reception
given by the
Young Women’s Christian Association
in the
“KELLAR”
on Saturday evening
September the twenty fourth
nineteen hundred and twenty-one
FRATERNITIES

The following National Fraternities have chapters at Hollins College:

Pi Beta Phi  Gamma Phi Beta
Delta Delta Delta  Kappa Delta
Phi Mu  Chi Omega
Sigma Alpha (local)

HELPFUL HINTS

(1) Never be late for anything.
(2) Do not fail to bring your catalog with you.
(3) From the very first, take an interest in everything. You'll soon love Hollins, and Hollins will love you.
(4) If you play tennis, bring your racquet; and if you love basketball be sure to try for one of the teams.
(5) Bring only plain dresser and table covers. Fancy ones wear out.
(6) Bring a simple white dress.
(7) Bring hammer, scissors, tape measure and a knife.
(8) Bring any pictures, pennants, or pillows that you may have, to make your room look cheerful.
(9) Bring walking togs.
(10) Bring two laundry bags—one for your room, and one for the washer-woman.
(11) Learn the Hollins songs.
(12) Don't forget your Bible; you'll need it every day.
(13) Mrs. Low Standard and her children, Gossip, Irreverence, Selfishness, Snobbishness, and B. Blase, have been exiled from Hollins. Don't bring any of these with you.

DAILY SCHEDULE

6:45—Rising Bell.
7:15—First Triangle before Breakfast.
7:30—Breakfast.
8:10 to 1:00—Classes.
1:00—First Triangle for Lunch.
1:15—Lunch.
2:00 to 4:00—Classes.
4:00 to 6:00—Recreation.
5:45—First Triangle for Dinner.
6:00—Dinner.
7:00—Chapel.
7:00 to 10:30—Study Hour.
10:30—Lights Out.
HOLLINS SONGS

The Green and the Gold
Words by Phoebe Hunter, 1909
Music by Alma McConihay, 1910

I
O fair maiden Spring, what hue will you bring
To our cause from your own sunny sheen
You have brought for your part the hue nearest your heart,
And spread Hollins’ hillsides with green.
And you, frosty Fall, the most brilliant of all,
What color for us do you hold?
You have laid your fair hand with its torch on our land,
And set our trees flaming with gold.

II

The Green and the Gold, we have loved it of old,
And to it we will ever be true,
For the memory will last of the days that are past,
And linger, dear Hollins, with you.
For life, when we’re young, is a song that is sung,
And must pass as a tale that is told,
But honor and praise, to the end of our days,
We will render the Green and the Gold.

III
And still at the thought of the good she has wrought,
Each heart must with gratitude thrill—
So to Hollins we’ll sing till the mountainsides ring,
Our jewel of woodland and hill.
There are true, loyal friends that our college life lends,
And treasures of life manifold,
And may kind Fortune bless with eternal success
Our Hollins, the Green and the Gold.

Founder’s Day Hymn
Words by Miss Loulie A. Snead
Music by Miss Ruth Hibbard

I
Where are the dreams of the dreamer?
Roseate they flashed in the dawn,
Instinct with promise of sunrise,
Of service to ages unborn.
Eager and restless and honest,
Daring, aspiring, and bright—
Where is the vision? ’Twas holy;
Can it be lost with the night?

II
We are the dreams of the dreamer.
Think you his visions could fade?
Saw you his eyes as he journeyed?
Know you the price that he paid
In 1842

Oh, Hollins people, listen here,
A song I'll sing to you,
Of what occurred at this dear place
In eighteen forty-two-two-two-two.

Chorus

Sing, sisters, sing! sisters sing!
And let old Hollins ring, ring, ring.

As Mr. Cocke was passing by,
Said "I'll tell you what I'll do."
I'll start a school at this dear place
For boys and girls like you-you-you-you.

So many came the first school year
Real boys, and not a few;
But this, dear girls, remember, was
In eighteen forty-two-two-two-two.
I began with a lot of money,
And it certainly is funny
Where that money goes!
I lost some in Roanoke, I suppose;
A little went for food,
And possibly for clothes,
But the rest has vanished, who knows--
Where that money—Gee it's funny!
Where that money goes!

Oh, see those girls of Hollins
A-standing in the line,
And all of them are little friends of mine.
They know just how to work there,
They know just how to play—
Oh, Hollins girls, we cheer you every time!

Chorus
Now, Sweet Briar's not slow,
Randolph-Macon's on the go,
West Hampton's mighty, mighty fine;
But give us, oh give us, oh how I wish you
would,
Our dear old Hollins College every time!

Hollins You're the Place for Me

Words by Elaine Savage

Hollins, Hollins, you're the place for me
I'd get tired of such frivolity,
For all my college years are very short, I know
And when I leave them I will surely want to go
Right back to—
Hollins, Hollins, oh! We all love you
Just like those in 1842.
It may not be like Paradise
But, gee we think it's mighty nice
To be here
In Hollins Land.
CONSTITUTION

Whereas, we, the students of Hollins College, desire to assume responsibility in the management of our affairs, and thus develop the principles of honor and self-reliance, we do hereby, in accordance with an agreement between the Faculty and Students, organize ourselves into an Association.

ARTICLE 1

Name

This organization shall be called the Student Government Association of Hollins College.

ARTICLE 2

Purpose

The object of this organization shall be to represent and to further the best interest of the Student Body, to secure co-operation between the different student organizations, and to promote responsibility, self-control and loyalty within the Student Body.

ARTICLE 3

Membership

Section 1. All students shall be members of the Student Government Association.
Sec. 2. Two-thirds (2-3) of the members of the Association shall constitute a quorum.
Sec. 3. Annual dues of the Association shall be one dollar and a half ($1.50)

ARTICLE 4
Legislative Department
The legislative power shall be vested in the Student Government Association as a whole.

ARTICLE 5.
Executive Department
Sec. 1. The officers of the Association, elected for one (1) year, shall be: a President, elected from the incoming Senior Class; a Vice-President, elected from the incoming Senior Class; a Secretary-Treasurer, elected from the incoming Junior Class; a Recorder of Points, elected from the incoming Sophomore Class; an Auditor, appointed by the President; a Student Marshal, appointed by the President; and Proctors, nominated quarterly by the Executive Council and elected by the members of their respective districts.

Sec. 2. Duties of Officers:
(a) The duties of the President shall be:
(1) To preside over all meetings of the Executive Council and of the Student Government Association.
(2) To appoint all standing committees, the Secretary of the Executive Council, the Auditor, and the Student Marshal.
(3) To make quarterly and annual reports to the Student Government Association.
(4) To grant such privileges as are deemed advisable.
(b) The duties of the Vice-President shall be:
(1) To perform the duties of the President in the absence or at the request of the President.
(2) To act as chairman of the Nominating Committee.
(3) To act as chairman of the committee on the Revision of the Constitution.
(c) The duties of the House Presidents shall be:
(1) To have authority over Proctors.
(2) To give permission to spend the night in another student's room.
(3) To receive weekly reports from Proctors which, with her own report, she shall present to the Executive Council at each regular meeting.
(4) To attend all meetings of the Executive Council.
(a) The duties of the Secretary-Treasurer shall be:
(1) To keep a list of the members of the Association.
(2) To prepare and read the minutes of each meeting of the Student Government Association.
(3) To collect all dues and fines.
(4) To expend same, subject to approval by the President.
(5) To make a semi-annual report to the Executive Council.
(6) To submit her books to the Auditor by
December 1st, March 1st, and June 1st.

(e) The duties of the Recorder shall be:
(1) To keep a permanent and complete record of offices and their values, as held by the members of the Association.
(2) To keep in touch with the Registrars office with regard to (5) under the Point System.

(f) The duties of the Auditor shall be:
(1) To Audit the Treasurer’s books of the Student Government Association, Young Women’s Christian Association, Spinster Magazine, Athletic Association and Dramatic Association.

(g) The duties of the Marshall shall be:
(1) To make all announcements in the dining room.
(2) To post a list of these announcements on the bulletin board.

(h) The duties of the Proctor’s shall be:
(1) To maintain quiet and order in the dormitories during study and quiet hours.
(2) To daily report warnings and call-downs to the House President.
(3) To remain on the hall between 10:20 and 10:30 P. M.
(4) To so arrange that there shall be one (1) Proctor in each district during evening study hours.

Sec. 3. The executive power of the Student Government Association shall be vested in an Executive Council, which shall consist of the President and Vice-President three (3) members from the Senior Class, three (3) members from the Junior Class, two (2) members from the Sophomore Class, and two (2) members from the Freshman Class.

(a) Class representatives on this Council shall be elected by their respective classes, for the term of one (1) year, these elections to take place by the first of May preceding their term of office, except for the Freshman representatives, who shall be elected between December 1st and 10th.

(b) The duties of the Executive Council shall be to act on all matters not provided for by the Association.

(c) The meetings of the Council shall be held weekly. A simple majority of those present shall decide all questions.

(d) The members of this Council shall be recognized as proctors.

Sec. 4. Elections.

(a) Nominations shall be made through the Nominating Committee and passed by the Faculty Advisory Board.
(b) Elections shall be carried by a simple majority.
(c) In case of a tie in elections, when there have been three (3) nominations, the vote shall be taken again on the two (2) highest candidates, but when only two (2) nominations have been made, the tie shall be decided by lot.
(d) All ballots must be signed.
(e) There shall be no voting by proxy.
(f) In case of vacancy in any office, under eight (8) points, the office shall be filled immediately by appointment. In case of a vacancy in any office of eight (8) points or above, the office shall be filled by election. (The Executive Council shall act as a Nominating Committee prior to the appointment of the regular Nominating Committee.)

ARTICLE 6

Judicial Department

Section 1. The judicial power of the Student Government Association shall be vested in the Association as a whole, which shall constitute a Court of Appeal from the decision of the Executive Council.

Sec. 2. The Association shall vote on any interpretation made by the Executive Council, provided a written petition signed by twenty-five (25) members of the Association be presented to the Executive Council.

ARTICLE 7

Advisory Board

There shall be an Advisory Board composed of members of the Faculty, appointed by the President of the College. Two members of this Board may be suggested by the Executive Council.

ARTICLE 8

Meetings

Section 1. There shall be two (2) regular meetings of the Association.

(a) The first meeting, after which the Constitution, By-Laws and Regulations of the Student Government Association shall be read to the members of each dormitory by their respective House Presidents, shall be held as early in the College year as the President may deem wise.

(b) The second meeting at which the Installation of Officers shall take place, shall be held during Commencement Week.

Sec. 2. The President shall call meetings of the entire Student Body between the months of February and April for the purpose of electing for the ensuing year:

(a) Officers of the Student Government Association: namely, President, Vice President, House Presidents, Secretary-Treasurer, Recorder of Points.

(b) Officers of the Spinster: namely, Editor-in-Chief, Business Manager, Assistant Business Manager and Staff.

(c) Officers of the Magazine: namely Editor-in-Chief, Business Manager, Assistant Business Manager and Staff.

(d) Officers of the Athletic Association; namely, President, Vice-President and Secretary and Treasurer.

(e) Officers of the Dramatic Association; namely President, Secretary and Treasurer.

(f) Fire Chief.

Sec. 3. Additional meetings of the Association may be called by the President at any time, or upon written request of five (5) members.
Sec. 4. A fine of twenty-five (25) cents shall be imposed upon any member failing to attend any meeting of the Association without valid excuse.

ARTICLE 9
Committee

Sec. 1. There shall be a nominating Committee composed of the Vice-President as Chairman, two (2) members from the Senior Class, two (2) members from the Junior Class, two (2) members from the Sophomore Class, and (2) members from the Freshman Class.

(a) The duties of the Nominating Committee shall be:

(1) To receive recommendations for nominations for officers of the Student Government Association, Spinsters' Magazine, Athletic Association, Dramatic Association and Fire Chief.

(2) To draw up a ticket which shall be voted upon by the members of the Association.

Sec. 2. There shall be a committee on the Revision of the constitution.

(3) To have charge of all elections.

(a) The duties of the Committee on the Revision of the Constitution shall be:

(1) To revise the Constitution.

(2) To submit the revision for approval to the Executive Council.

ARTICLE 10

The Student Government Association recognizes the President and Faculty as final authority on executive and legislative matters.

ARTICLE 11
Amendments

Any amendments of this Constitution shall be presented in writing to the President of the Student Government Association, and shall be upon the table one (1) week before being voted upon. A two-thirds (2-3) majority vote of all members shall be required for its adoption.
(1) Each student shall sign a card, pledging herself to loyal support of the constitution, By-Laws and Regulations of the Student Government Association, and to honesty in academic work and in all student relations. In pledging herself to loyal support of the constitution, the student binds herself not to wilfully violate any of the college rules. By honesty in academic work is meant neither giving nor receiving aid by note books or any other means either in class or on examinations. By honesty in all student relations is meant the prompt paying of all dues and bills, and respect for the property of others.

(2) The following shall constitute the quarters of the Student Government Association.

First Quarter—From opening of College to November 20th.

Second Quarter—From November 20th to February 1st.

Third Quarter—From February 1st to April 1st.

Fourth Quarter—From April 1st through Commencement.

PENALTIES

(a) Warnings.

(1) For each late arrival to or early departure from music practice, the penalty shall be one (1) warning.

(2) For the first offense in a quarter of not handing in Proctor’s report within specified time, the penalty shall be one (1) warning.

(3) For minor offenses in noise, the penalty shall be one (1) warning.

(b) Three (3) warnings shall constitute a call-down.

(c) Call-Downs:

(1) For thirteen (13) late marks in the dining room, per quarter, the penalty shall be one (1) call-down. For each additional five (5) marks, the penalty shall be one (1) call-down.

(2) For each report by the matron of an untidy room, the penalty shall be one (1) call-down for the occupant or occupants of the room.

(3) For each unexcused absence from music practice, the penalty shall be one (1) call-down.

(4) For each offense of being absent from the campus unchaperoned, the penalty shall be one (1) call-down.

(5) For each offense of being absent from the campus except within prescribed hours, the penalty shall be one (1) call-down.

(6) For each offense of under classmen going to the Tea Room in the morning, the penalty shall be one (1) call-down.

(7) For each offense of walking on the front campus during study hours or on the back campus after chapel, the penalty shall be one (1) call-down.

(8) For each offense, except the first in a quarter of not handing in Proctor’s report
within specified time, the penalty shall be one (1) call-down.

(9) For each offense of making noise in the dormitories, during Fire Drill or at chapel, lectures, concerts, etc., the penalty shall be one (1) call-down.

(10) For any violation of Fire Alarm Rules, (see printed card in dormitory rooms), the penalty shall be one (1) call-down.

(11) For cutting chapel, the penalty shall be two (2) call-downs.

(12) For each offense of wearing kimonas on any of the galleries the penalty shall be one (1) call-down.

(13) For each offense of playing musical instruments during quiet hours, except in the practice room, the penalty shall be one (1) call-down.

(14) For each offense of a privileged girl entering a non-privileged girl’s room after 10:20 P. M. the penalty shall be one (1) call-down.

(15) For each offense of sleeping through 10:30 and leaving light on, the penalty shall be one (1) call-down.

(16) For violation of light cut privileges, the student shall lose these privileges for three (3) weeks.

By-Laws-Penalties

(d) The fourth call-down, or third for same offense, incurred within quarter, shall show failure of a student to live up to Student Government citizenship, but she shall be allowed a period of probation.

(e) Probation.
(a) Provisions for maintenance of quiet and order in the dormitories:

1. Decorum and reasonable quiet shall be observed in the dormitories at all hours. The principle should be recognized that if recreation may be taken during class periods, the dormitories must be reasonably quiet for study during recreation period.

2. There shall be absolute quiet in the dormitories during the specified “quiet hours.”

3. Musical instruments shall not be played during “quiet hours”.

4. Official “study” signs are to be observed at all hours, but may not be left up when not in use. A student wishing to communicate with the occupant of a room upon whose door there is a study sign, may, if her mission is strictly business, knock upon the door, only being admitted at the discretion of the occupant of the room. These signs may be used for Academic, Student Government, Young Woman’s Christian Association, Spinster, Magazine and Dramatic Work.

5. Non-privileged students shall be in their respective dormitories at 10:00 P.M. on all nights, including Saturday.

6. At 10:30 P.M. non-privileged students shall be in their respective rooms with doors closed and lights out on all nights excepting Saturday when doors must be closed and lights

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out on the ringing of the eleven o'clock bell. Only in case of an emergency may flash-lights be used.

7) There shall be no noise in the dormitories before 7:45 A. M.

8) All rooms shall be kept in order, and there shall be daily inspection of rooms by the Matron.

9) NO ALCOHOL LAMPS OR ELECTRICAL ATTACHMENTS SHALL BE USED IN THE DORMITORIES.

10) A student may use the Kellar Kitchen at any time during the day, or in a group of two or more, may use it during the evening (see Regulations in Kellar Kitchen).

11) Any number of students may study in the Science Hall provided there are as many as two (2) in the building during the evening study hours. Not more than three (3) students may study together in the classrooms of the East and West Buildings.

12) Students may spend the night in the College dormitories on Saturday and Sunday nights, on condition that there shall be no more than the regular number of occupants in the room. On other nights a student, with the sanction of the House President of her district, may spend the night within her dormitory building.

13) A student spending the night out on Saturday or Sunday night must notify her room mate where and with whom she is staying. On any other night she must apply to the House President of her building, between 10:00 and 10:20 P. M. for this permission.

14) The signing of all Student Government records shall be done in person.

   1. Table Mark book.

15) Dormitory, meal and exercise regulations shall be suspended during holidays, but decorum and reasonable quiet shall be observed.

   During all holidays, students staying at the college shall be under ALL OTHER RULES OF THE ASSOCIATION. Any cases which the Executive Board considers to have brought discredit on the college shall be severely dealt with.

   b) Provisions for the regulation of exercise.

   1) Each student shall take exercise as prescribed by the Department of Physical Education.

   2) Exercise in the forms of walking, tennis, and other out-door sports may be taken at any time during the day, under the following provision.

   a) There shall be no noise or congregating in the quadrangle during class periods, or any boisterous noise on any part of the college grounds.

   b) Reasonable quiet for study should be maintained in the dormitories from 4-6 P. M. The principle should be recognized that if recreation may be taken during class periods the dormitories must be fairly quiet for study during recreation period.
(c) Exercise may not be taken before 6 A.M.

**Off-Campus Regulations:**

1. Students may not walk off the campus on Sunday morning.
2. Students may take the following walks: **Under-classmen (in groups of 2 or more)**
   - (a) To the store and tea room and Stuttman's.
   - (b) Through the Staples' grounds or to the Thompson's.
3. Junior and Senior walks when chaperoned by them according to regulations.
   - (a) To the cemetery.
   - (b) To Mrs. Robinson's via the main road and the Green Store.
   - (c) To the house on the hill behind Stuttman's.
   - (d) To the barn and orchard.
   - (e) The lane by Dr. Trout's farm, across the fields behind Enon.
   - (f) The "Red Road" walk (not less than three students one of whom is a Junior or Senior, may take this walk.)
   - (g) To "Happy Valley" (Not less than three upper-classmen in the party)
   - (i) To "The Tombs" (Same regulation as the "Red Road" walk).
   - (j) To the Falls (Not less than six upper-
   - (h) To Hollins Station (Not less than three upper-classmen in the party).

(3) No party may remain off the campus more than one (1) hour during the morning study hours unless chaperoned by a teacher.

(C) Provisions for the regulation of attendance at religious services and required entertainments.
   1. Students shall attend all required religious services held in the chapel.
   2. Students shall attend all required entertainments.
   3. To be excused from required College exercises, a student must secure permission from the Lady Principal, or from the resident trained nurse.

(D) Provisions for the regulations of dress
   1. Gymnasium or basket-ball suits shall not be worn on the front campus unless entirely covered by a skirt or coat.
   2. White cotton "middy" blouses and dark skirts shall not be worn to dinner or to Chapel exercises. An entire white or dark "middy" suit may be worn.
   3. Kimonas or bathrobes may not be worn on the galleries of any building.

(e) Provisions for Pay Day.
   1. Pay Day shall be the first Saturday in November.
   2. A list of the dues to be collected pay day shall be posted one (1) week in advance.
   3. All dues not paid by the third Saturday in November, shall be doubled and for each additional week, $1.00 shall be added.
SPECIAL REGULATIONS

(1) For Seniors:
A Senior shall be allowed freedom of Judg-
ment in the majority of their Student obliga-
tions, as:
(a) Exercise.
(b) Meal attendance.
(c) Light Privileges.
(d) Sunday Morning Service attendance.
B. Seniors shall be placed on their own re-
sponsibility as to the following social privi-
leges, namely:
(a) That any Senior shall be allowed to
take lunch with any friend at approved places
in Roanoke and shall be allowed to have an
engagement in the afternoon returning to
college before seven o’clock. One Senior may
not drive to or from college without an
approved chaperon, two or more seniors may
do so, however, under this privilege. One stu-
dent may go to or from the college alone in a
public conveyance.
(b) Two or more Seniors shall be allowed
to take dinner in the evening with friends at
approved places but no student may appear
later than seven (7) o’clock without an approv-
ed chaperon.
C. For Senior walking privileges see “Off
Campus Regulations”.
D. Seniors shall not be required to attend
any student Entertainment except Fall and
Spring concerts and commencement Exercises.

(2) For Juniors:
a. Juniors shall be in their respective dor-
mitories at 10:45 P. M. and in their respective
rooms with doors closed and lights out at 11
P. M.
b. Juniors shall not be required to attend
Student Entertainments except Fall and Spring
concerts and commencement Exercises.
c. Juniors may go to the Tea Room at any
time between the hours 8:10 A. M. and 6 P. M.
d. Juniors may absent themselves from
Sunday breakfast and morning services three
(3) times during each quarter.
e. Juniors in group of two or more may
go to Roanoke unchaperoned for the afternoon.
f. Juniors may take their guests to the Tea
Room for meals or refreshments.
g. For Junior walking privileges, see “Off
Campus Regulations.”
h. Juniors may take three (2) light cuts
a week.

(3) For Sophomores:
a. Sophomores may go to the Tea Room
between the hours two (2) to five:forty-five
(5:45) P. M.
b. Sophomores may take two light-cuts a
week, (to be taken on any night except Sun-
day.)
c. Sophomores may absent themselves
from Sunday breakfast and morning service
two (2) times during the quarter.

(4) For Freshman:
a. Freshman may take two light cuts a
week, (to be taken on any night except Sunday.)

B. Freshman may go to the Tea Room between the hours four (4) to five:forty-five (5:45) P. M.

C. Freshman may absent themselves from Sunday breakfast twice (2) during each quarter.

(5) Council members, cabinet members, Faculty assistants and proctors shall be in their respective dormitories at ten:forty-five (10:45) P. M. and in their respective rooms with doors closed, and lights out at eleven (11) P. M.

6) Any girl in college who receives callers should be responsible not only for her own conduct but for the conduct of her guests, or lose the privilege of receiving guests for a certain period of time.

(7) Severe penalties will be inflicted for any breach of responsibility.

(8) A student may keep her lights on until twelve (12) o'clock for studying or for any purpose for which she has the privilege of using a "study" sign. (see regulations 4). Juniors may take advantage of this privilege three (3) times a week and under classmen twice. This privilege shall be known as a "light cut" and it is preferable that two light cuts are not taken in succession.

(9) Each student shall be required to file in Miss Parkinson's office her permission for social privileges. There will be two files, one for blanket permissions that is for all privileges compatible with college regulations, and the other for specific permissions for week-ends, dances, and callers.

POINT SYSTEM

(1) Offices held by students shall be valued by points.

(2) No student may, during the year, hold offices amounting to more than fifteen (15) points.

(3) Any entertainment, pageant, etc., requiring more than three (3) hours for preparation shall constitute a "stunt," and be subject to the point system.

Participation in a "stunt" shall constitute a minor part in a play.

(4) Points held in basket-ball, plays, etc., shall not be dropped at cessation of practice but shall hold throughout the year.

(5) A student who fails in two subjects on any quarter’s report must resign all offices coming under the point system.

Passed by the Faculty February 10, 1920.

S. G. A. OFFICERS

President of S. G. A. _________________ 15
Vice-President of S. G. A. (including Council membership) _________________ 10
Treasurer of S. G. A. _________________ 10
House Presidents _________________ 8
Member of Executive Council _________________ 4
Secretary of Council (including membership) _________________ 6
Fire Chief ........................................ 6
Recorder of Point System .......................... 4
Auditor of Treasurer's Books ...................... 2
Members of Nominating Committee ............... 2

Y. W. C. A. OFFICERS

President of Y. W. C. A. .......................... 15
Vice-President of Y. W. C. A. and chairman of membership committee 8
Secretary and Chairman of Publicity Committee ......................... 7
Treasurer of Y. W. C. A .................................. 8
Chairman of Y. W. C. A. Committee:
(1) Religious Meetings .................................. 7
(2) Social Service ....................................... 8
(3) World Fellowship ..................................... 5
(4) Social ................................................. 3
Undergraduate Representative ....................... 8
Sub-Cabinet Chairmanship ............................. 2

PUBLICATIONS

Editor-in-Chief of the Spinster .................................. 10
Business Manager of the Spinster .............................. 10
Assistant Business Manager of the Spinster .................. 5
Associate Editors .......................................... 4
Art Editors ................................................. 5
Editor-in-Chief of Hollins Magazine ......................... 10
Business Manager of Hollins Magazine ....................... 10
Assistant Business Manager of Hollins Magazine ............. 5
Staff Members of Hollins Magazine ......................... 4

ATHLETICS

Chairman of Athletic Association ......................... 10
Assistant Chairman of Athletic Association ................. 8
Secretary-Treasurer of Athletic Association .................. 8
Members of Athletic Council ............................. 4

CLASS OFFICERS

President of Senior Class ............................ 5
President of Junior Class ................................ 4
President of Sophomore Class ........................... 4
President of Freshman Class ............................ 4
Treasurer of Senior Class ................................ 2
Treasurer of Junior Class ................................ 2
Treasurer of Sophomore Class ............................ 2
President of Freshman Class ............................. 4

DRAMATICS

President of Dramatic Association ...................... 10
Secretary-Treasurer of Dramatic Association ............. 6
Coaches of Plays .......................................... 4
Year Chairmen:
(1) Lighting and Properties ........................... 4
(2) Make-up and Costuming ............................ 4
(3) Advertising, Programmes, Scrap-Book and Pictures 2
Major Part in three-act play ............................ 3
Minor Part in three-act play ............................ 2
Major Part in one-act play ............................. 2
Minor Part in one-act play ............................. 1
FIRE REGULATIONS
UNDER DIRECTION OF
STUDENT GOVERNMENT ASSOCIATION

HOLLINS COLLEGE
Hollins, Virginia

FIRE REGULATIONS.

Section 1. There shall be a system of Fire Drills under the direction of the Student Government Association.

Sec. 2. OFFICERS
There shall be a Fire Chief, Captains and Lieutenants.

Sec. 3. ELECTION OF OFFICERS
(a) The Fire Chief shall be chosen from the incoming Junior or Senior Class at the regular Student Government elections.
(b) The Lieutenants and Captains shall be chosen by the Executive Council in consultation with the Fire Chief during the opening week of the College year.
(c) There shall be as many Captains and Lieutenants as are deemed necessary by the Executive Council and Fire Chief.

Sec. 4. The Fire Rules shall be printed and distributed to each officer in the Fire Department within two weeks after the opening of College in the fall.

DUTIES OF THE FIRE CHIEF

(1) To meet with the Executive Council the opening week of the College year to choose the Captains and Lieutenants.
(2) To be responsible to the Student Government Association, to whom she shall submit
two formal reports during the year, one at the end of May.

(3) To read reports in roll call books once a month and to report all misdemeanors to the Student Government Association.

(4) To call all drills and instruct the Captains and Lieutenants and to receive reports at Fire Drills.

(5) To inform the President of the College of the time that she intends to have a Fire Drill.

DUTIES OF THE CAPTAINS

There shall be one Captain for each building. Her duties shall be:

(1) To see that the Fire Chief is notified at once in case of fire.

(2) To see that order is preserved during Fire Drills or in case of fire.

(3) To report to the Fire Chief the names of those missing in her divisions and the names of any additions to her numbers.

(4) To appoint one of her Lieutenants to represent her in her absence.

DUTIES OF THE FIRST LIEUTENANTS

There shall be First Lieutenants on each floor, the number to be decided by the Fire Chief. Their duties shall be:

(1) To receive orders from the Captains as to which exit to take.

(2) To lead the lines out of the buildings.

(3) To see that absolute quiet is observed during Fire Drills.

(4) To report to the Captain the names of those missing in their division.

DUTIES OF SECOND LIEUTENANTS

There shall be Second Lieutenants on each floor, the number to be decided by the Fire Chief. Their duties shall be:

(1) To see that each room is vacant, windows and transoms closed and doors open.

(2) To follow line out as quickly as possible and report to Captain any failure of conformity to rules.

FIRE DRILLS

(1) Fire Drills shall be held at least every week the first four weeks of college, and at least once a month thereafter. (There shall be one Drill after 12:00 P.M. each semester.)

(2) Whenever a Drill is omitted, an explanation of the omission should be made to the President of the Student Government Association.

(3) The Chief may inform the Captains of proposed Drills and designate stairways to be used.

(4) The Captain shall give the alarm by ringing the gong.

(5) On the summons of the gong, each person shall provide herself with a towel. She shall close her windows and leave her door open.

(6) The roll is to be called by the First Lieutenants according to a plan submitted to them by the Fire Chief.
(a) It is to be called after the division has marched to its designated place.

(7) There should be an exact division line on each corridor to designate which stairways the different groups shall use. In case of a real fire if the stairway is not available because of smoke or fire, the Captain shall designate which exit to use.

(8) To avoid confusion and to make it possible to hear the orders of the officers there must be neither running nor talking. Failure to obey this rule shall be reported to the Fire Chief at once and by her to the President of the Student Government Association.

(9) Every one in a building during a Fire Drill should go down the stairs designated as the exit for that particular portion of the building, and should report her name to the Lieutenant of that corridor.

(10) The names of those missing from, or added to, a roll call shall be given to the Fire Chief as soon as possible.

Any one who has missed roll call must report immediately in person to the Fire Chief.

(11) Any one who is absent from drill shall be fined one (1) dollar.

THE DRAMATIC ASSOCIATION.

I. The Dramatic Association of Hollins College is open in membership to all students of Hollins College. Annual fee $1.00.

II. Officers 1921-22:

President—Martha Vaughn.
Secretary—Blanche Wilson.
Year Chairmen:
Nell Bramham, Judith Rhoads, Evelyn McElwrathe.
Coaches:
Marian Howe, Genevieve Garrette, Mary McKinney, Marie Hedges.

III. The executive power of the Association is vested in a Dramatic Board, the election to membership being based on ability in one of the several lines of coaching, staging, costuming, make-up and advertising.

(a) The Executive Board has managerial power in the production of all plays.

(b) Under the supervision of this board, there are given four (4) class plays annually, “try-outs” for which are restricted to members of the respective classes. The best of these plays is repeated during Commencement.

IV. Plays produced 1920-21.

“Arms and the Man”
Plays of Lord Dunsany.
Irish Plays.
“The Cassilis Engagement”
“Alice, sit-by-the-Fire”.
Plays of Stewart Walker.
CONSTITUTION OF THE HOLLINS COLLEGE ATHLETIC ASSOCIATION

ARTICLE I.
Name

The name of this organization shall be the Hollins College Athletic Association.

ARTICLE II.
Object

The object of this Association shall be to promote interest in physical development throughout the student body, because (1) fair play and true sportsmanship are things to be encouraged (2) mind and spirit are capable of their best development in a strong body.

ARTICLE III.
Membership

Every student of Hollins College shall automatically become a member of this Association.

Sec. 1. The dues shall be $1.00 per annum.

ARTICLE IV.
Officers and Directors

There shall be nominated by the Nominating Committee of the Student Government Association and elected by personal ballot; a majority vote constituting an election. (A) There shall be: A President elected from the incoming Senior Class; a Vice-President, elected from the incoming Junior Class; a Secretary-Treasurer, elected from the incoming Sophomore Class. (b) The director of the department of physical education shall be the faculty advisor of this Association.

ARTICLE V.
The Athletic Board

There shall be an athletic board which shall consist of the officers, the director, the chairman of the standing committees and the delegate to A. C. A. C. W. (ex officio).

ARTICLE VI.
Standing Committees

Sec. 1. There shall be the following standing committees: Basketball; Hockey; Baseball; Tennis; Track; and Hiking.

Sec. 2. Chairmen of such Committees shall be elected as follows: Two from the incoming Sophomore Class, two from the incoming Junior Class, and two from the incoming Senior Class. These Chairmen shall be elected by their respective classes.

Sec. 3. Each Chairman shall choose one assistant. Three assistants must come from the incoming Freshman Class.
ARTICLE VII.

Annual Meeting

An annual meeting shall be held during the first two weeks of the opening semester for the reading of the Constitution.

ARTICLE VIII.

Amendments

This Constitution may be amended at any regular meeting by a two-thirds vote of those present and voting, provided the amendment has been submitted in writing at a previous meeting.

BY-LAWS

ARTICLE I.

Duties of Officers

Sec. 1. It shall be the duty of the President to call and preside over all meetings; to act as Chairman of the Athletic Board, to be a member ex officio of all committees; and to perform all other duties pertaining to the office of President.

Sec. 2. It shall be the duty of the Vice-President to perform the duties of the President in case of absence of the President; in case of a vacancy, to succeed at once to the office of President until the next elections; to keep the Athletic bulletin board posted with current athletic events; and to keep all records of contests and points won in athletics by members of the association.

Sec. 3. It shall be the duty of the secretary-treasurer to record and preserve the minutes of all meetings of the Board and to perform all other duties pertaining to the office of Secretary. She shall also collect and have charge of all funds of the Association, to keep a permanent account of all receipts and expenditures to present a full report of the same at one regular meeting of the Board each semester and to perform all other duties pertaining to the office of treasurer.

ARTICLE II.

Duties of the Board.

Sec. 1. The board shall have supervision of all athletic activities and shall fill vacancies not otherwise provided for.

Sec. 2. The duties of the standing committees shall be as follows: To be an authority on all the rules and regulations of its respective sport; to have charge of the field and properties of its sport; to be responsible for the coaching and general regulation of each practice.

ARTICLE III.

Regular and Special Meetings.

Sec. 1. The board shall meet every Thursday night at 7:30 P. M. Special meetings shall be called at the discretion of the President.
Sec. 2. Any member absenting herself from a regular meeting without legitimate excuse shall be fined 50 cents.

**ARTICLE IV.**

**Athletic Point System.**

Points may be won in athletics as follows:
- Captain of Yemassee or Mohican, Odd or Even teams—100.
- Winner of the Tennis Cup—100.
- Players on Yemassee or Mohican, Odd or Even teams—75.
- Defeated Player in tennis finals—75.
- Captain of class teams—75.
- Sixty miles of hiking in one quarter (not less than five miles per hike)—25.
- Winners of Tennis doubles—75.
- Players on class teams—50.
- Substitute players on Yemassee or Mohican Odd or Even Teams—50.
- Winners of separate events in track meet—50.
- Winners of second place in separate events in track meet—25.
- Winners of track meet—25 (Extra)

**ARTICLE V.**

**The Monogram Club**

Members of the Association winning 375 points in athletic ability shall receive the highest award in the Association; membership in the Monogram Club with the privilege of wearing the Hollins H.

**Officers**

Lillian Harrison________President
Acile Harrison________Vice-President
Virginia Rath_______Secretary and Treasurer

**Year Chairmen**

Mary Pace
Helen Bunting
Elizabeth McCaw

Nell Bramham
Louise Cooper
Martha McIntosh
REGULATIONS FOR ABSENCE FROM CLASS.

These rules are made by the Faculty and administered by the Committee.

The Committee has the power to interpret all debatable matters that arise regarding these rules.

Each student must keep her own record of absence, together with date and reasons for same, which, in case of overabsence, must be submitted to the Committee at once.

All Absences not specially allowed under Section I must be reported to the Committee immediately.

All excuses for illness must be accompanied by the doctor's certificate.

All fees must be paid at the Business Office and the receipt for the fee presented to the instructor before the examination.

No student may attend another section of her class than her own, except at examination time, when she may do so with permission of the instructor.

For Late Registration after vacations and mid-year examinations, see Constitution and By-Laws of Student Government Association.

(I) Absences allowed to satisfactory students for each semester.

1 from each 1 hour subject.
2 from each 2 hour subject.
3 from each 3 hour subject.

4 from each 4 hour subject. Of these 2 are allowed from the class hour and 2 from the laboratory. All laboratory work must, however, be made up at the convenience of the instructor and of the student.

8 from Gymnasium. All other absences from Gymnasium must come before the Committee, who will decide whether or not the absence constitutes an overbearance.

From Music lessons no absences are allowed except for illness or absence from the place. All such absences must come before the Committee.

From Art the student is allowed for her individual studio work as many hours absence as she takes hours a week in the studio. These absences may be taken at her discretion except that she may not take them three successive days.

(II) Students who at the end of any quarter are reported as unsatisfactory shall, during the next quarter, be allowed no absences except for adequate reasons.

(III) No two absences may be taken in succession, except for illness or for such reasons as the Committee may approve.

(a) For each successive absence taken without adequate reason, the student receives zero. This lowers her quarter's mark five (5) points.

(IV) No absence or half-absence, may be taken on the two days before or after the mid-year examination period as announced, or on the two days before the final June examinations, except for illness and such other
reasons as the Committee may approve.

(a) For each such absence, or half-absence, without adequate reason, the student receives a zero.

(V) Absence from an announced written lesson, i.e., a written lesson announced one week in advance, involves making up the written lesson and paying a fee of $2.00.

(a) For such absence for inadequate reason the student, in addition to complying with Regulation V, loses five (5) points from her quarter's mark.

(VI) Over absence, for any reason whatever, must be reported to the Committee as soon as it occurs and must be absolved by an examination on the semester's work. This examination, one or two hours long, shall be taken within the ten days preceding the semester examination. The fee for this shall be $2.00.

(a) In case of overabsence for inadequate reason, the student, in addition to complying with Regulation VI, receives a zero. which lowers her quarter's mark five (5) points for each overabsence.

(b) In case of overabsence for adequate reason, the student, if recommended by the teacher, may be exempt from the preliminary examination.

(c) Absences incurred by any student in the capacity of College representative or because of protracted illness, i.e., of three or more successive absences, is dealt with as a special case by the Committee, which acts in connection with the teachers of the student in deciding how the work can best be made up.

(VII) Overabsence in courses which do not admit of examination (Art, Music, and Gymnasium) must be made up hour for hour, for which instruction the student pays one fee of $2.00. In addition, for each overabsence without adequate reason, the student receives zero.

(VIII) A student who absents herself from class more than twenty-five per cent. (25) of the semester, must repeat the semester's work, unless her professor recommended to the Faculty Committee an acceptable plan by which the lost time may be made up.

(IX) A student, who does not wish to participate in the work of the class hour, may report to the professor at the beginning of the hour and take a half-absence (of which, however, not more than four may be taken in any semester), or she may make no report and take whatever mark her recitation warrants.
RUSHING RULES

(Passed by Panhellenic, April, 1921)

I. Requirements:
(a) No girl may be bid to a fraternity who is not carrying at least twelve hours of College work.

Interpretation: Regular pupil in the B. M. degree shall be considered regular pupils.

(b) No girl may be bid to a fraternity who does not make a minimum average of 80.

(c) If any girl has become a member of a High School fraternity of Greek letters since Jan. 1916, she may not be bid to any fraternity.

II. RULES AND REGULATIONS

(a) There shall be no rushing parties given and there shall be no money spent on a rushee by a fraternity or any of its members.

Interpretation: This shall not include the case of rushee accidentally coming into a room when the occupants are eating.

(b) There shall be no rushing during study hours or quiet hours. A fraternity girl may not enter a rushee's room except strictly on business between the hours 8 A. M.-4 P. M. and 7:30 P. M.-10:30 P. M. on week-days. On Sunday there shall be no calling on rushees except between the hours of 12-1 and 5-6 P. M.

(c) A girl may not enter a rushee's room at first triangle for lunch except to make a date.

(d) The President of S. G. A., and Y. W. C. A., the House Presidents, the S. G. A. council, and the Y. W. C. A. cabinet, may visit the new girls during quiet hours of the week decided upon by Panhellenic.

(e) Any old girl may at any time, visit a new girl provided she is not being rushed by a fraternity.

(f) No fraternity girl may study with a rushee but she may study with other new girls who are not being rushed by a fraternity.

(g) Notes may not be sent to rushees during study or quiet hours by the writer or any other party.

(h) A fraternity girl may not walk to her building from chapel with a rushee under any circumstances.

(i) Groups of girls of the same fraternity shall not exceed six (6) in any public place except when keeping date.

(j) Not more than three (3) members of a fraternity may be together with any numbers of rushees in a public place.

(k) No girl may be bid to a fraternity before Halloween of her first year.

(l) Bids sent after the regular bid-day shall be written as on bid-day. They may be sent when the fraternity deems best, but they must be uniform throughout the year.

(m) No fraternity may take a rushee to Randolph-Macon, or invite R.-M. students to Hollins during rushing season for the purpose of rushing.
III. DATES

(a) The following dates may not be had with a rushee:

(1) Triangle dates, (2) after breakfast dates, (3) Sunday after dinner and Sunday afternoon dates.

(4) Spend the night dates.

Interpretation: Fraternity girls may go on regulation walks with rushees if no previous arrangement has been made.

On Monday and Saturday there shall be the same three dates as on other week days after lunch, afternoon, and after dinner. However, the after lunch date must not last later than 3 o'clock. Dates should be made by a rushing committee and divided between the fraternities which are rushing the same girls.

If a girl being rushed by more than one fraternity, is seen without a date, anyone may ask her for that special date. However, after Sunday-School, no date is to be made unless it has been allotted.

(b) No date may be made more than a day before it is to be kept. However, dancing dates must be made on the day on which they are to be kept.

(c) There must be no standing date with a rushee.

(d) Only the girl who has the evening date with a rushee may ask her for dances. Therefore no fraternity girl may dance with a rushee, except her date, unless the rushee ask her.

(e) There shall be no breaking.

(f) After a contillion date has been definitely decided upon, a rushee may be bid to attend.
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We are greatly indebted in this publication to those who have given us their assistance in a financial way by purchasing space in our advertising section.

We trust that the student body will show its gratitude by giving these merchants their hearty support.

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